

JOB DESCRIPTION

Job Title:	Chief Executive, Mersey Gateway Environmental Trust
Post Ref No:	MGET 001
Salary:	Up to £42k
Responsible to:	Board of Directors, MGET
Responsible for:	All MGET staff, contract staff and consultants, volunteers

MAIN PURPOSE OF THE JOB:

The Mersey Gateway Environmental Trust (MGET) has been set up as a charity and limited company to manage and monitor the environmental obligations of the planning permissions associated with the Mersey Gateway Project. The MGET is also constituted to promote for the benefit of the public the conservation, protection and improvement of the physical and natural environment of the Upper Mersey Estuary and related areas.

The role of the Chief Executive is to devise, define, manage and monitor all aspects of MGET work required to ensure the smooth running and development of the organisation and to lead the implementation of activity that will further the aims of the Trust.

KEY DUTIES AND RESPONSIBILITIES:

1. To lead and manage all aspects of the MGET business plan required to progress the MGET project through the operation and management (O & M) stage to ensure the MGET's mandatory, statutory, contractual and compliance responsibilities are carried out.
2. To administer and oversee the Environment Services contract during the O & M phase for specialist biodiversity and environmental items through the 08/00325/TWA Transport & Works Order planning conditions.
3. To identify and secure other sources of funding, including securing net gain from local planning opportunities for the improvement of the area.
4. To build networks with external stakeholders including businesses, landowners and other organisations to encourage support for the aims of the Trust.
5. To be responsible for establishing and maintaining specialist databases for the MGET as part of the management planning functions.
6. To work closely with the governing Board of Directors to ensure the effective, financial and legal governance of the MGET.

7. To develop and implement Service Level Agreements with key stakeholders to deliver the business plan.
8. To initiate, develop, and monitor science based research projects in conjunction with academic institutions to make strategic advances on the environmental mitigation to be delivered by the MGET over a 25 – 30 year period.
9. To provide specialist advice and professional guidance to all stakeholders and relevant external bodies and organisations on environmental matters, for the furtherance of the objective of safeguarding and enhancing the biodiversity potential of the Upper Mersey Estuary and the support of the environmental mitigation scheme of the Mersey Gateway bridge.
10. To keep issues of large-scale infrastructure developments and environmental mitigation and planning obligations under review to ensure that the MGET is at the forefront of best practice and seen as a replicable model for other opportunities.
11. The duties and responsibilities in this job description are not exhaustive. The post holder may be required to undertake other duties that may be required from time to time within the general scope of the post. This role description should develop along with the changing demands of MGET objectives and priorities.

This job description is not intended to be either prescriptive or exhaustive; it is issued as a framework to outline the main areas of responsibility.

Prepared by:	Paul Oldfield
Job Title:	Company Secretary, MGET
Date:	3 rd April 2019
Date for Review:	